**Harbor/Vfficient Access for W2’s**

To begin, open a new browser window or tab, and navigate to:

<https://vns-ep.prismhr.com/#/auth/login>

1. Once you are logged in, click on Taxes to expand choices
2. Click W-2
3. Select Year in the drop down menu option
4. Click the download icon near the dropdown menu  
     
   

